



# Animal Care Now, Inc

Providing emergency funding for animals in distress

[www.AnimalCareNow.org](http://www.AnimalCareNow.org)

[info@AnimalCareNow.org](mailto:info@AnimalCareNow.org)

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## Board of Directors Recruitment

2024 - Ongoing

**We ask all interested individuals to submit a completed application and letter of intent.** Application materials should be sent to [info@animalcarenow.org](mailto:info@animalcarenow.org) and follow the prompts below. These letters will be sent to the current Board for review before the following Board of Directors meeting. Upon approval, applicants will receive information to attend the meeting where the board will be invited to approve new members.

**About ACN:** Animal Care Now, Inc. is a 501c3 nonprofit organization founded in 2015. The primary mission is to provide emergency funding for animals in distress. ACN accomplishes this goal by offering Veterinary Grants where individuals or rescues with a specific animal in need of veterinary care apply. Upon review and approval by the Executive Director, funding is allocated directly to the treating veterinarian. A pilot version of this program during Q1 granted 22 animals funding for life-saving veterinary care; recipients include 13 cats, 5 dogs, and 4 birds. ACN is a direct support organization; ACN does not operate a rescue, shelter, or foster network. At no time are any animals in ACN's custody.

### Guiding principles:

- ④ Provide financial assistance so that animals receive the veterinary care they need
- ④ Guarantee complete transparency, including open access to ACN budget and activities
- ④ Diversify grant recipients; encourage cross-agency and cross-organization collaboration and dialogue

**Board of Directors:** ACN Board of Directors consists of 4 to 12 officers. ACN's goal is to find officers with a solid commitment to ACN's guiding principles who are committed to helping the organization fundraise and develop our Veterinary Grant program.

Officers are expected to attend one quarterly meeting (usually held on Zoom and always scheduled with everyone's availability in mind); meetings are approximately one hour each. Beyond this requirement, individual time commitments vary by officer.

New officers shall serve a minimum of one year as non-director officers. After serving for one year, officers may submit a letter of intent to run for a director position. Designation as an officer or director shall become effective only after a vote at a Board meeting.

**Applicants should submit two documents:** Submissions must be emailed to [info@animalcarenow.org](mailto:info@animalcarenow.org).

1. A completed questionnaire (attached)
2. A letter of intent (prompts below)

**Letters of intent:** All interested persons should carefully review the information contained herein and review ACN's website and social media accounts. Applicants are encouraged to review our bylaws, corporate documents, minutes from ACN's Q1 meeting, or any other information they deem applicable, if available. Please submit information requests to [info@animalcarenow.org](mailto:info@animalcarenow.org) to make information requests.

A letter of intent should include the following information and any other details the applicant would like the Board to consider during their review.

- ④ Why are you interested in becoming a Board member of Animal Care Now?
  - What do you know about ACN?
  - What experience do you have that is related to our mission? In other words, what would make you a passionate supporter of ACN's mission?
  - What qualities make a great board member?
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- ④ Tell us a bit about yourself: What would make you an outstanding board member?
  - What is your background? (education and/or work experience)
  - What fundraising experience do you have? Please share some ideas you have to help increase ACN's fundraising efforts.
  - What connections or contacts can you contribute? What other resources/connections/skills can you contribute?
  - How much time will you be able to contribute monthly?
  - What motivates you?



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## Board of Directors Recruitment Questionnaire

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Have you served on the Board of a nonprofit before? If so, when, for what organization, and in what capacity? Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

Have you worked for a nonprofit before? If so, when, for what organization, and in what capacity?

Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

Have you worked for an animal welfare agency before? If so, when, for what organization, and in what capacity? Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

Have you volunteered/fostered/served for an animal *rescue* before? If so, when, for what organization, and in what capacity? Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

Do you have any potential conflicts of interest that might impact your service on ACN's Board?

Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

Do you have any professional licenses, degrees, or skills that would contribute to your service on ACN's Board? Yes \_\_\_ No \_\_\_

Description: \_\_\_\_\_

\_\_\_ (*initial*) Please confirm you are aware that 501c3 nonprofit organizations must remain unbiased and non-partisan. According to the US Tax Code (1954), "a 501(c)(3) tax-exempt organization may not intervene in any political campaign on behalf of (or in opposition to) any candidate for public office." This prohibits any political engagement on behalf of ACN; officer activities as private individuals are not restricted so long as ACN is not represented.

\_\_\_ (*initial*) Please confirm you are eligible to serve on the Board of a nonprofit in Florida. Note: Fla. Stat. §§ 718.112, 719.106, and 720.306 each state that a convicted felon is not eligible to serve on a community association board "unless such felon's civil rights have been restored for at least 5 years as of the date on which such person seeks election to the board."